Date:

[Recipient]  
[Address 1]  
[Address 2]

Dear [Recipient]:

I know you are shocked that you are receiving a letter from us. We rarely write anyone, but I wanted to share with you a little of what is going on in my life. **Add a sentence about your lives.**

What we are really excited about is what we are going to do this summer. We have an opportunity to go to Fort McMurray, Alberta on a service trip with the youth group of Willoughby Christian Reformed Church.

Leaving July 5th, 21 people will be making the drive, coming back on July 14th. We will spend five days doing service work in the city of Fort McMurray. The mission organization, Youth Unlimited, has arranged for us to assist in diaconal work and various community projects. We hope this experience will open our eyes to what is going on in the world and that we gain an understanding for the needs and challenges people living in poverty face on a daily basis.

Deciding to participate in this trip is a big commitment for us. We are really excited about what God will do in our lives and those in Fort McMurray whom we will meet. You can also make a difference by deciding to partner with us on this adventure. We are looking for people, like yourself, who could support this trip through prayer and financing. We need to raise money towards trip costs of travel and registration. Would you consider supporting us in this opportunity? All donations are eligible for tax receipts (just make cheques payable to Willoughby Christian Reformed Church and write Serve 2019 in the memo).

Your prayers will also make a difference for everyone involved and we encourage you to follow us through our vlogs and website for updated prayer requests.

Thank-you for taking the time to consider how you can partner with us in this adventure. We look forward to letting you know how the trip is going. You can follow along with us on our trip by visiting the trip website at www.willoughbychurch.com

Sincerely,

[Your Name]